



**दि हैण्डिक्राफ्ट्स एण्ड हैण्डलूमस एक्सपोर्ट्स कारपोरेशन ऑफ इंडिया लिमिटेड, कार्पोरेट कार्यालय, नौएडा.**

**HHEC/H.R./Admin/ 2019-20**

**08.05.2019**

**Office Order No. 38/2019**

The Board of Directors in its meeting held on 9-4-2019 has approved the following amendments in the Retired Employees Medical Benefit Scheme of this Corporation :-

- 1. Out Patient Treatment (OPD):** The annual ceiling for the purpose of reimbursement of expenditure for OPD treatment, for all retired employees and their spouse shall be Rs. 5000/- maximum pre annum.
- 2. In Patient Treatment (IPD)/ Hospitalization in hospital :** The annual ceiling for the purpose of reimbursement of expenditure of in- patient treatment/ Hospitalization for all Retired employees and their spouse shall be as under:-

S.No	Designation	Annual Reimbursement Ceiling
1.	Grade- I to Office Manager	Rs. 2.00 Lakhs pa.
2.	AMM to CMM and Equivalent	Rs. 3.00 Lakhs pa.
3.	DGM and above	Rs. 5.00 Lakhs pa.

**Annual Contribution:-** The annual contribution for retired employees, who wish to avail of Medical facilities, shall remain the same. GM and above, should be 'DGM and above'

The concerned ex- employee has to give a declaration for each year (i.e. life certificate for self and spouse). In case of death of retired employee of spouse, intimation should be sent to corporate office as well as to the Branch, where of he/she has opted for getting reimbursement of medical bills, the annual reimbursement ceiling will be half in case of OPD and Indoor treatment.

In case of finding any fraud/manipulated and false claims, the concerned ex- employee and spouse shall be barred for future claim under the scheme.

The above scheme shall be effective from 1<sup>st</sup> April, 2019 in suppression of all existing medical reimbursement schemes for retired employees.

**(Jitendra Pal Singh)**  
Dy.Manager(HR)